

Dear Parents,

I will be available for 3 way interviews on Friday 29th July 2016.

Each session will run for 15 minutes.

Please return the below form with 3 preferred times and I will provide you with a confirmation letter.

9:00am-9:15am	2:15pm-2:30pm	4:15pm-4:30pm
9:15am-9:30am	2:30pm-2:45pm	4:30pm-4:45pm
9:30-9:45am	2:45pm-3:00pm	4:45pm-5:00pm
9:45-10:00am	3:00pm-3:15pm	5:00pm-5:15pm
10:00am-10:15am	3:15pm-3:30pm	5:15pm-5:30pm
10:15am-10:30am	3:30pm-3:45pm	5:30pm-5:45pm
10:30am-10:45am	3:45pm-4:00pm	5:45pm-6:00pm
10:45am-11:00am	4:00pm-4:15pm	

I will do my best to accommodate your preferred time.

If you cannot attend any of the below times, please contact me by phone at school, after school hours on Mondays, Thursdays and Fridays.

Thank you,

Kelly Whittingham

Student Name: _____

Guardian/Parent Name: _____

Time:

1. _____

2. _____

3. _____