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STUDENT'S SCHOOL REPORTS

Dear Parents/Guardians,

As you will be aware, Cranbourne West Primary School recently began using a program called Sentral to improve our record keeping and communication processes between the school and parents. You may recall having booked your Three-way Interviews on Sentral in Term 2. In line with modern practices, we plan to utilise Sentral as a major source of communication between home and school.

To provide a smooth transition and reduce the likelihood of any major implementation issues, we started with the bookings function for Three-Way Interviews and will continue introducing new functions over time. Currently, using the login and password details which you used when booking your Three-way Interviews, parents can utilise the following functions on the Sentral Parent Portal;

- Book Three-way Interview appointments
- View the current Cranbourne West Primary School newsletter
- View your child's NAPLAN testing results
- View your child's school absences
- View your child's mid and end of year reports (from 2015 onwards).

In the interest of improving the effectiveness and speed of communication between home and school around your child's learning, all student reports will now be published to the Sentral Parent Portal.

While using the Sentral Parent Portal is the most efficient and sustainable method for accessing information about students, we are aware that not all parents currently have access to the internet and therefore we will provide a paper copy of your child's report upon request.

Please fill in the attached form and return with your eldest child. We only require one per family.

If you have any questions or concerns in relation to this, please do not hesitate to contact the school on 5996 2878 and speak with Tara Gleeson (Data Manager), Debbie Dodd (Parent and Community Liaison), Andrew Bergmeier (Principal) or Dianne Richards (Assistant Principal).

Thank you for your co-operation and patience with the implementation of this new system. We believe the Sentral Parent Portal will make communication with the school easier and quicker and we are confident this will become even more valuable and informative as we roll out new modules.

Yours sincerely,

Mrs Tara Gleeson

Data Manager/Assessment and Reporting Co-ordinator

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Parent Name.....

Parent contact details:

Phone

Email

(Please ensure you write the email address clearly)

Student Name 1. Home-Group

Student Name 2. Home-Group

Student Name 3. Home-Group

Student Name 4. Home-Group

I am able to access my child's report from the Sentral Parent Portal.

I would like my reports e-mailed to me using the email address listed above.

I will require a paper copy of my child's report.