

Cranbourne West Primary School

STUDENT WELLBEING POLICY

{previously Student Welfare Policy and Student Code of Conduct}

RATIONALE

Cranbourne West Primary School is committed to providing a caring, supportive and safe environment for all children and young people studying at the school. Consistent efforts are made towards students developing their own self-discipline using the Play Is the Way Self Mastery language and being responsible for their choices.

Our proactive approach towards student behaviour and wellbeing utilises our school's Values statements, School Wide Expectations document and Learning Vision to support students to develop self-regulation, resilience and personal responsibility.

We also believe that positive outcomes for students come from a strong, collaborative partnership between home and school. This requires constructive communication and mutual respect and support between school staff and students' parents and carers to enable us to provide consistent expectations and responses that promote student safety and wellbeing

AIMS

Our Student Wellbeing Code of Conduct has the aim of promoting child safety and student wellbeing in the school environment, by setting out the particular standards of behaviour expected by students and clear consequences for inappropriate behaviours.

Students learn best when they understand what is expected of them, they receive positive acknowledgement for appropriate behaviours and they receive meaningful consequences for inappropriate behaviours.

In line with our school values of respect, trust, learn and sense of humour we have a zero tolerance policy for inappropriate language, name calling, harassment or physical aggression.

IMPLEMENTATION GUIDELINES

Our school has two processes that we use to support students to develop appropriate behaviours:

1. The Steps Process (for inside behaviour)
2. The Time Out Process (for outside behaviour)

In Class Behaviour:

- Step 1: Teacher provides a reminder about our school's expectations using Play Is the Way Language (alongside our School Wide Expectations and Learning Vision).
- Step 2: Teacher reminds student of appropriate choices (as above) and student is removed to pre-determined part of the room for 5 minutes in which time the student should consider their choices (a sand or other time is used to keep track of the time).
- Step 3: Student reminded of appropriate choices (as above) and student is removed to another room until the end of the current learning session to further consider choices and earn the right to re-join regular classroom by demonstrating appropriate and expected behaviours.
- Step 4: Student removed from the classroom to the office area or another designated area. The Student Wellbeing Co-ordinator, Principal or Assistant Principal considers whether the student's behaviour warrants being sent home. For example, any physical assault will result in an immediate Step 4 and the student being sent home.
- If a student uses inappropriate language at school, they will be brought to the welfare or PCO office and will call their parents and tell them what they said and why they said it.

Out of Class Behaviour

CWPS has developed a set of SCHOOL WIDE EXPECTATIONS. These include a set of clearly defined expectations for 'outside' behaviour. If a student's behaviour breaks these SCHOOL WIDE EXPECTATIONS including use of physical aggression, verbal or emotional abuse, threats, racial vilification, vandalism or anti-social behaviours, a Time Out will be issued. Note: where two or more students are involved in an incident, each involved student who made inappropriate behavioural choices (regardless of whether they instigated the situation or if they chose to respond in an inappropriate manner) will receive a Time Out as a consequence for their actions.

When a student receives a Time Out they will be required to complete the Time Out the day after the incident occurred. Time Out length will depend on the severity of the incident.

During Time Out, the student will be off the yard for half of recess and lunchtime unless the incident warrants a stronger response. In this case, the parent/carer will be notified.

The parent/carer will receive a Time Out Parent Notification in the mail after the child has completed their consequence. This notice is to be signed by the parent and returned with the student. The parent/carer will also receive a call or text to notify them of their child's Time Out. The parent is expected to discuss appropriate behaviours with their child.

If a student receives three Time Outs in one term:

- Their parent/carer will receive a phone call to attend an interview to discuss the implementation of a behaviour/safety plan and possible suspension from school.
- If the student continues to engage in appropriate behaviours after they have completed their suspension, then a notification to the Department of Education will be made to advise us on further action to take for the student.

EVALUATION

This policy to be read in conjunction with the

- DET School Policy and Advisory Guide – Governance – Student Safety.
www.education.vic.gov.au/management/governance/spag/default.htm
- School Values Statements
- School Wide Expectations
- School Learning Vision
- Child Safety Policy
- Child Safety Code of Practice
- Student Engagement and Wellbeing Policy

This policy will be reviewed on a cyclic basis.