Cranbourne West Primary School Acceptable Use Agreement, Internet and Digital Technologies

Cranbourne West Primary School is committed to the safe and responsible use of technologies. As part of this we are an eSmart school. We believe the teaching of eSmart cybersafety, responsible online behaviour and using technologies correctly is essential in the lives of students and is best taught in partnership between home and school.

Twenty first century students spend increasing amounts of time online, learning and collaborating. To be safe online and to gain the greatest benefit from the opportunities provided through an online environment, students need to do the right thing by themselves and others online, particularly when no one is watching.

Safe and responsible behaviour is explicitly taught at our school and parents/carers are requested to reinforce this behaviour at home.

Some online activities are illegal and as such will be reported to police.

Part A - School support for the safe and responsible use of digital technologies

Cranbourne West Primary School uses the internet and digital technologies as teaching and learning tools. We see the internet and digital technologies as valuable resources, but acknowledge they must be used responsibly.

Your child has been asked to agree to use the internet and mobile technologies responsibly at school. Parents/carers should be aware that the nature of the internet is such that full protection from inappropriate content can never be guaranteed.

At Cranbourne West Primary School we:

- have policies in place that outline the values of the school and expected behaviours which are relevant when students use digital technology and the internet
- provide a filtered internet service
- provide access to the Department of Education and Early Childhood Development's search engine Connect, http://www.education.vic.gov.au/primary which can be used to direct students to websites that have been teacher recommended and reviewed
- provide supervision and direction in online activities and when using digital technologies for learning
- support students in developing digital literacy skills
- have eSmart cybersafety protocols which are reinforced across the school
- use mobile technologies for educational purposes (e.g. podcasts or photos from excursions)
- provide support to parents/carers to understand this agreement (e.g. language support)
- can provide support to parents/carers through eSmart and cybersafety information through the school newsletter and social media and through the document linked to this agreement
- work with students to outline and reinforce the expected behaviours around internet usage.

Related school policies:

Digital Technologies policy:
https://drive.google.com/file/d/1JNER5PuH_bow1hYF1CuiTe0sbd-xJBfm/view?usp=sharing

Digital Technologies Family Information:
https://drive.google.com/file/d/1JSIKB9y2h9pkIuxzYCATZM_Wq7iUUW7F/view?usp=share_link

Student Welbeing and Engagement policy:
https://drive.google.com/file/d/1JVMudB-VsoFa4jCfViQ8gY54SrJfRTRh/view?usp=share_link

Part B - Student Agreement

When I use digital technology I agree to:

- be a safe, responsible and ethical user whenever and wherever I use it
- support others by being respectful in how I communicate with them and never write or participate in online bullying (this includes forwarding messages and supporting others in harmful, inappropriate or hurtful online behaviour)
- talk to a teacher if I feel uncomfortable or unsafe online or see others participating in unsafe, inappropriate or hurtful online behaviour
- seek to understand the terms and conditions of websites and online communities and be aware that content I upload or post is my digital footprint
- protect my privacy rights and those of other students by not giving out personal details including full names, telephone numbers, addresses and images
- use the internet for educational purposes and use the equipment properly
- abide by copyright procedures when using content on websites (ask permission to use images, text, audio and video and cite references where necessary)
- think critically about other users and how I use content posted on the internet.
- not interfere with network security, the data of another user or attempt to log into the network with a user name or password of another student
- not reveal my password to anyone except the system administrator or the teacher
- not bring or download unauthorised programs, including games, to the school or run them on school computers

Although all agreement conditions may not be totally understood by some of our younger students it is vital that parents read the form carefully and if appropriate discuss certain aspects of it with their children. This will further reinforce the instruction provided by teachers on the school's usage requirements where aspects of security, safety, privacy, copyright and respect for others and the system will be discussed.

I have read the Acceptable Use Agreement carefully and understand the significance of the conditions and agree to abide by these conditions. I understand that any breach of these conditions will result in internet and digital technology access privileges being suspended or revoked. As a parent, I also understand that whilst all due care will be taken in controlling the information which can be accessed, Cranbourne West Primary School, including staff members and school councillors will not be held responsible for consequences arising from my child's use of the internet and digital technologies.

Student Name:	
Home Group:	
Student Signature:	
Parent/Carer Signature:	
Date:	
If you have any concerns about this agreement or ideas for making the agreement better contact Mr Andrew Bergmeier (Principal)	
Additional information may be found by visiting the ICT link on our school website.	
For further support with online issues students can call Kids Helpline on 1800 55 1800. Parents/carers can call Parentline 132289 or visit:	
http://www.cybersmart.gov.au/report.aspx	

This policy will be reviewed on a bi-annual cyclic basis