

1 November 2024

Dear Parent/Guardian,

Parent Contributions 2025

Cranbourne West Primary School is looking forward to another great year of teaching and learning and would like to advise you of Cranbourne West Primary School's voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or attending school events. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to offer a wide range of subjects, special curriculum experiences and enhanced digital learning opportunities.

Please find below Cranbourne West Primary School's voluntary financial contributions schedule for all students in Prep to Year 6 in 2025, which includes an overview of what your contributions will contribute towards.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,



Andrew Bergmeier
Principal



Kristen New
School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom consumables, materials & equipment <ul style="list-style-type: none"> • Art – paint, crayons, canvas, glitter, coloured paper (\$25) • Science – classroom supplies (\$25) • Numeracy – counting equipment (\$20) • Literacy – class sets of books (\$20) • Sports – equipment (\$20) 	\$110
Stationery items provided to all students specific to their year level	\$40
Online Subscriptions <ul style="list-style-type: none"> • Compass School Manager (\$20) • Seesaw (\$10) • Essential Assessment (\$10) 	\$40
ICT devices – provision of devices from the shared classroom sets	\$30
Printing and photocopying of worksheets and learning materials	\$10
Total Curriculum Contributions	\$230

Extra-Curricular Items and Activities – provided on a user-pays basis

Cranbourne West Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

The cost of extra-curricular items and activities will be advised throughout the year.

Extra-Curricular Items and Activities	Amount
Grade 4 Camp 2025 – Oasis Camp	TBA
Grade 6 Camp 2025 – Allambee Camp	TBA

Financial Support for Families

Cranbourne West Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Cams, Sports and Excursions Fund
- Centrepay
- State Schools Relief (SSR)
- Payment plans for Extra-Curricular Items and Activities
- Community Assistance

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact the Business Manager:

Olympia Blanco

Phone: 03 5996 2878

Email: olympia.blanco@education.vic.gov.au

Payment methods

2025 Contributions will be open for parent/guardian payments from 4th November 2024.

Our preferred payment method is Compass via Payments Centre, we also have the following payment options available;

- Visa & Mastercard
- Payment plans
- Immediate card payment
- Centrepay

Current Health Care Card holders can apply for CSEF. If eligible, please complete the provided CSEF Application Form and email to the school (cranbourne.west.ps@education.vic.gov.au) as soon as possible with a copy of your Health Care Card.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.